(**Company Letterhead**)

November , 2023

Dear Tessa LeSage,

(**Company name**) is delighted to be a partner to FutureMakers Coalition’s Equitable Jobs Pipeline project. As you know, we have **(update company hiring need(s) unfilled** positions in our **Health** System. This includes (**update company need**) which we have been unable to fill because job applicants do not have the specific skills we require.

(**Company name**) looks forward to continuing to work with the Southwest Equitable Jobs Pipeline project to refine existing training curricula to meet our specific requirements for these skilled clinical roles. We will continue to utilize multiple modalities to support these training programs to both increase current workforce degree and certification obtainment, and by committing to hire graduates of these certification and degree programs.

In support of this collaborative project to improve Southwest Florida’s regional workforce development system, we commit to attending regular team meetings for healthcare, to providing data for ongoing tracking of metrics and program improvement, and to participating in the project’s training for skillsbased hiring and promotion.

Finally, we commit to hiring (at minimum):

• **List positions committed to hire, include salary and benefits information**

These critical positions are the foundation for advancing along the **\_\_\_\_\_\_\_\_\_**career pathway at **Company name** and each of these roles are crucial to delivering quality healthcare to the residents of Southwest Florida.

Sincerely,